



ASI Solutions
 ABN 40 068 649 972
 8 Lord Street, Botany . N.S.W. 2019
 Phone: (02) 9384 8080 Fax: (02) 9666 5460



Return to Base Services Request Form

Please complete & Fax to ASI Helpdesk on (02) 9666 5460 or Email to assist@asi.com.au

Company Name	
Company Address	
Phone & Fax Number	
ASI Solutions A/C No.	
Contact Name	
Serial No. & Brand of Equipment	
System Login & Password	

Fault Description (including any troubleshooting you have done)

An accurate fault description will assist in speeding up the repair process

Service Required (please tick one of the following choices)

<input type="checkbox"/> Hourly Rate	<i>Labour charged at \$105.00 Ex Tax per hour (minimum 1 hour) plus Parts charged at current list price.</i>
<input type="checkbox"/> Fixed Price Quotation	<i>Rejected Quotes attract a \$105.00 Ex Tax Quotation Fee. This applies to Standard PC and Peripherals ONLY, Non standard items may incur an additional Fee.</i>

Terms and Conditions

- Unless an account is established, all service work is completed on a (COD) Cash On Delivery basis.
- All work is covered by a 3 month warranty.
- Any Service Orders deemed No Fault Found are billable at the minimum of 1 hour.
- Cancellations /Alterations must be faxed to us prior to the commencement of work, otherwise charges will apply.
- ASI Solutions will not be liable or responsible for the loss or damage arising from the failure of any system or process to perform any particular tasks or to produce any particular result.
- All prices exclude GST

Authorised Person:	Signature:
Date:	Contact No.:

ASI JOB NO.	
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